

CASTLE HILLS

FIRST BAPTIST SCHOOL

2012-2013

Admissions Application - Grades K - 12



CHFBS is accredited by the Association of Christian Schools International.

Member schools of ACSI make no distinction concerning an individual's race or ethnic background because we acknowledge there can be no preferential treatment with God (Romans 2:1). We are bound to extend our ministry to all we can reach, and we are to carry out our Lord's Great Commission (Matthew 28:18). ACSI, as an organization serving Christian schools, is dedicated to the establishment, philosophy and promotion of fundamental Christian education around the world, and it neither supports nor endorses the World or National Council of Churches or any world, national, regional, or local organizations which give Christian recognition to nonbelievers or advocate a multi-faith union.



Mission Statement

Castle Hills First Baptist School exists to lead students, in partnership with families, to know Christ and to make Christ known.

Vision Statement

Our vision at CHFBS is to graduate mature students who live for the glory of God, thinking biblically and critically, demonstrating Christian character and servant leadership through a personal relationship with Jesus Christ.

Statement of Faith

Our core beliefs include:

- the Bible is the inspired, infallible, authoritative, inerrant Word of God (2 Timothy 3:16; 2 Peter 1:21).
- there is one God, eternally existent in three persons: Father, Son and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).
- the deity of Christ (Matthew 3:17), His virgin birth (Isaiah 7:14; Matthew 1:23), His sinless life (Hebrews 4:15; 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7), His bodily resurrection (John 11:25; 1 Corinthians 15:4), His ascension to the right hand of the Father (Mark 16:19), and His personal return in power and glory (Acts 1:11; Revelation 19:11).
- the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that men are justified on the single ground of faith in the shed blood of Christ. Only by God's grace and through faith alone we are saved (John 3:16-19; John 5:24; Romans 3:23, 5:8-9; Ephesians 2:8-10; Titus 3:5).
- the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of punishment (John 5:28-29).
- that man was created by a direct act of God in His image, not from previously-existing life (Genesis 1:1,22,27; 1 Corinthians 11:7; James 3:9).
- the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9; 1 Corinthians 12:12-13; Galatians 3:26-28).
- the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14; 1 Corinthians 3:16; 1 Corinthians 6:19-20; Ephesians 4:30; 5:18).



Admissions Information

We are delighted you have elected to begin the enrollment process! **Please carefully follow these steps to ensure a speedy and accurate process.**

1. Application

Complete this application (including signatures on all forms), include copies of the below requested items and **submit as a complete package** to the Admissions Coordinator. Partially completed applications will not be accepted.

- Enrollment Application** (Note: referral forms are included on the following pages of this application; please detach and give to the appropriate individuals.)
- Birth Certificate** (state or city issued – NOT a hospital certificate)
If you do not have a state or city issued certificate, contact the birth state's Department of Vital Statistics. For persons born in Texas, you may obtain a certificate at the City of San Antonio, Valley View Community Link Center, 8523 Blanco Rd. at West Ave., San Antonio. (210) 207-6150. When requesting the certificate, a photo ID must be presented. There is a fee of \$24.00.
- Social Security Card** (<http://www.ssa.gov/online/ss-5.html>) You are able to print an application at this website; complete and take it to the local Social Security office.
- Immunization Records**
Please be certain your child's immunizations are current. For an immunization schedule, please contact your health provider or see this website: <http://www.dshs.state.tx.us/immunize/default.shtm>.
- Copies of** most recent report card, prior year report card and TAKS or other standardized testing
- \$100** Admissions application fee (payable to CHFBS)
- Financial Agreement**
- Court Documents (If applicable)** If divorced, a copy of court documents indicating custody is required for your child's safety. This will be placed in his/her permanent file.

If applicable, also include

- After School Care Application** (Kindergarten through 6th grade)
- Diagnostic Assessments** (copies of special testing - i.e., learning difficulties or attention disorders)

2. Admissions Testing

- An Admission assessment test will be scheduled once receipt of the above forms has been verified. Tests are scheduled during regular school hours and take approximately 1 hour.

3. Interview with School Principal

- Upon submission of the completed application, you will be contacted to schedule a family interview. The student and custodial parent(s) / guardian are all requested to attend. Interviews are scheduled during regular school hours and are approximately 45 minutes.

4. Notification

You will be notified by the school principal of your admissions standing generally within a week of completing the family interview. **Placement in a class is not reserved until final acceptance is granted and the registration fee is paid.**

Our goal is to provide a complete, accurate and speedy application process. If you have questions during the enrollment process, please contact the Admissions Office (210) 377-8485 x.460 or email admissions@chfbs.org. Admission is granted based on the following criteria: date application is received, administration recommendation, and class availability. During the application process, you and/or the administration are able to terminate the process without obligation or repercussion.

Castle Hills First Baptist School does not discriminate against anyone because of race, color or national origin. Castle Hills First Baptist School admits students of any race to all the rights, privileges, programs, and activities of the school and does not discriminate on the basis of race in administration of its educational policies, admissions policies, scholarship program, athletic and other school administered programs.

2012-13 CHFBS Student Profile

Legal Name of Student:

Grade for which applying _____

Last _____ First _____ Middle _____ Preferred Name / Nickname (if applicable) _____

Gender Male Female

Ethnic Origin *(for statistical purposes only)*

Age _____ Birthdate ____/____/____

- American Indian Asian
 African American Caucasian
 Hispanic Interracial
 Other (specify) _____

Home Phone () _____

Student Phone () _____

Family Phone Number you want listed in the School Directory () _____

Student Address:

Number _____ Street _____ (Apt, Lot, etc.) _____ City _____ State _____ Zip _____

Student's (biological) parents are Married Separated Divorced Other _____

Correspondence sent to: Both (Parents / Guardian) Father Mother Other (specify) _____

If **divorced**, please indicate the type of custody ordered by the court Joint Sole

Note: A copy of court documents indicating custody is required for your child's safety. These documents will be placed in the child's permanent file. ***This must be provided along with payment of student's registration fee before student may be enrolled.***

Which parent holds legal responsibility for school decisions? _____

School District in which child resides (including specific school i.e., NEISD/ Churchill) _____

Current School (where student most recently attended) _____

Address (incl. city, st, zip) _____

Grade(s) attended above referenced school _____ Year(s) _____

Previous School (if applicable) _____

Address (incl. city, st, zip) _____

Grade(s) attended above referenced school _____ Year(s) _____

Pick Up and Emergency Contact: Please list two individuals who may pick up your child or be contacted in an emergency if parent is unreachable.

May pick up Emergency contact

1) First Name _____ Last Name _____

Home Phone # () _____ Cell Phone # () _____

Work Phone # () _____ E-mail _____

Relationship to student: Grandparent Aunt Uncle Sister Brother Friend

May pick up Emergency contact

2) First Name _____ Last Name _____

Home Phone # () _____ Cell Phone # () _____

Work Phone # () _____ E-mail _____

Relationship to student: Grandparent Aunt Uncle Sister Brother Friend

Parent / Guardian Profile

FATHER (Biological) or Legal Guardian

Salutation Mr. Dr. Other _____ Father Guardian

Name _____
Last First Middle Initial

Home # _____ Cell # _____ Work # _____

Address (if different from student's) _____

Primary E-mail _____
For RenWeb purposes and school communications

Occupation & Employer _____ Matching Gift Employer? Yes No

ACSI Demographic Survey of Household Income less than 25K 26K-59K 60K-74K 75K-100K 100K-200K 200K+

Church where you regularly attend _____

Spouse Name (if other than biological mother below) _____
Last First

Cell # _____ Work # _____ Email _____

Occupation & Employer _____ Matching Gift Employer? Yes No

.....

MOTHER (Biological) or Legal Guardian

Salutation Mrs. Ms. Dr Other _____ Mother Guardian

Name _____
Last First Middle Initial

Home # _____ Cell # _____ Work # _____

Address (if different from student's) _____

Primary E-mail _____
For RenWeb purposes and school communications

Occupation & Employer _____ Matching Gift Employer? Yes No

ACSI Demographic Survey of Household Income less than 25K 26K-59K 60K-74K 75K-100K 100K-200K 200K+

Church where you regularly attend _____

Spouse Name (if other than biological father above) _____
Last First

Cell # _____ Work # _____ Email _____

Occupation & Employer _____ Matching Gift Employer? Yes No

GRANDPARENTS: Grandparent information for the "Grandparent Gazette E- Newsletter (E-mailed 3 times/yr.)

First/Last Name _____ E-Mail _____

Address, City, State, Zip _____

First/Last Name _____ E-Mail _____

Address, City, State, Zip _____

Parent Questionnaire

As employees at CHFBS, we view ourselves as partners with you in providing a strong education within a Christian community that integrates Biblical faith and learning. To help us, we request that you complete the following information and return it to us as part of the completed application. (Please print legibly.)

I / We have read the CHFBS Statement of Faith, Mission & Vision Statements. Yes No

Can you and your family fully support these CHFBS Statements? Yes No

If no, please explain _____

Church where your family attends regularly _____ Number of Years _____

FATHER / Guardian

Have you accepted Christ as your Savior? Yes No Unsure

Do you regularly attend church together? Yes No How often? _____

I am not a Christian, but I have an interest in knowing more about what it means to accept Christ as Savior.

I would like information about Castle Hills First Baptist Church and what opportunities there might be for our family.

MOTHER / Guardian

Have you accepted Christ as your Savior? Yes No Unsure

Do you regularly attend church together? Yes No How often? _____

I am not a Christian, but I have an interest in knowing more about what it means to accept Christ as Savior.

I would like information about Castle Hills First Baptist Church and what opportunities there might be for our family.

Why do you want your child to have a Christian education? _____

Has your child accepted Christ as Savior? Yes No Unsure

What information can you provide about any of your student's academic, social or emotional needs that might be helpful to his/her teachers? _____

If you could change one thing about your child's current educational experience, what would it be? _____

Has this child ever repeated a grade? Yes No If yes, list the grade(s). _____

What do you feel is your child's greatest strength? _____

What do you feel is your child's greatest weakness? _____

How many days of school did your child miss last year? _____ Main reason for absence(s) _____

Has the applicant ever been suspended or expelled from school or arrested? Yes No

If yes, please explain. _____

Instructions: Please provide us with your insight and knowledge regarding your child by checking your response to each category in the following areas.

Evaluation	Excellent (top 10%)	Good (above average)	Average	Below Average	No Basis for Judgment
Academic achievement in relation to ability					
Respect for authority					
Conduct					
Motivation					
Attitude toward teachers					
Study habits					
Peer relationships					
Self-discipline					
Response to discipline					
Leadership ability					
Regular attendance					
Parent cooperation with teachers					

List three character traits that best describe your child.

1. _____ 2. _____ 3. _____

If there is any special information which the school may deem important that has not been requested in any other area of this application? (academic, spiritual, personal, etc.)

- Yes – briefly explain. _____
 Yes – I prefer to discuss during family interview.
 No

How did you hear about CHFBS? Friend Website Church Telephone book Other _____

Name of parent / guardian completing this questionnaire _____
Please print

Signature _____ Relationship to applicant _____

Medical Information

Does your child take medications for chronic health or attention deficit issues? Yes No
Please list. _____

Has your child been diagnosed with cystic fibrosis? Yes No

Does your child have physical or health problems? Yes No
If yes, please explain. _____

Does your child's physical activity need to be restricted in any way? Yes No
If yes, please explain. _____

The set-up of our campus requires students to utilize stairs multiple times throughout the day. Would climbing stairs be a problem for your child? Yes No
If yes, please explain. _____

Has your child ever been tested or received special help for reading or learning difficulties? Yes No
If yes, please describe. (Please provide a copy of this special testing with your application packet.)

Below, check any current health condition that may require attention during the school day.

- | | |
|---|--|
| <input type="checkbox"/> allergies (be specific) | <input type="checkbox"/> heart problems (be specific) _____ |
| <input type="checkbox"/> foods _____ | _____ |
| <input type="checkbox"/> medicines _____ | <input type="checkbox"/> hemophilia |
| <input type="checkbox"/> bee sting or insect bites _____ | <input type="checkbox"/> physical disability (be specific) _____ |
| <input type="checkbox"/> asthma | <input type="checkbox"/> respiratory (be specific) _____ |
| <input type="checkbox"/> cancer | <input type="checkbox"/> seizures |
| <input type="checkbox"/> diabetes | <input type="checkbox"/> vision problems (be specific) _____ |
| <input type="checkbox"/> hearing problems <input type="checkbox"/> hearing aid(s) | <input type="checkbox"/> glasses <input type="checkbox"/> contacts |
| | <input type="checkbox"/> other (be specific) _____ |

Please list any other health or medical issues not listed elsewhere on this form. _____

*NOTE: For students requiring medication to be administered during the school day, a parent / guardian must complete a **Permission to Administer Medication form** available in school office.*

The information above is true and complete to my/our knowledge.

Father/Guardian's Signature

Date

Mother/Guardian's Signature

Date



Student Questionnaire (grades 5-12)

This section is to be completed by the student applicant in his/her own handwriting, with minimal parental assistance. If necessary, please use another page to complete your response(s). Be sure to state your name and indicate the question you are answering.

Do you yourself wish to attend Castle Hills First Baptist School? Yes No

Please provide a reason to your response. _____

Have you accepted Christ as Savior? Yes No Not Sure

If yes, how do you know? _____

If yes, for how long? _____

Please tell us what Jesus Christ means to you and about your personal relationship with Him. _____

Do you attend church? Yes No

If yes, where do you attend? _____

Please indicate the following in which you participate / attend regularly:

Sunday School	<input type="checkbox"/> Frequently	<input type="checkbox"/> Occasionally	<input type="checkbox"/> Rarely	<input type="checkbox"/> Never
Youth Group	<input type="checkbox"/> Frequently	<input type="checkbox"/> Occasionally	<input type="checkbox"/> Rarely	<input type="checkbox"/> Never
Bible Study	<input type="checkbox"/> Frequently	<input type="checkbox"/> Occasionally	<input type="checkbox"/> Rarely	<input type="checkbox"/> Never
Other _____	<input type="checkbox"/> Frequently	<input type="checkbox"/> Occasionally	<input type="checkbox"/> Rarely	

How much time do you normally spend on homework each day? _____

What is your favorite subject in school? _____

What subject is most difficult for you? _____

Have you ever failed a subject? Yes No If yes, what subject(s)? _____

Have you ever been suspended or expelled from school? Yes No If yes, explain. _____

What do you like to do when you have free time? _____

What is the title of a book you have most recently read? _____

What radio station(s) / type of music do you listen to? _____

What are your favorite video games? _____

What are your favorite Internet sites? _____

What percentage or how many of your friends are Christians? _____

Do you know any current students at CHFBS? Yes No If yes, who? _____

Have you ever participated in a mission trip? Yes No If yes, describe. _____

Do you plan to attend college? Yes No

What college(s) are you interested in attending? _____

What responsibilities / chores do you have at home? _____

Do you have a job after school or on the weekends? Yes No If yes, where? _____

Have you ever used:

	<u>Yes</u>	<u>In the past but not now</u>	<u>Never</u>
Tobacco?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drugs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alcoholic beverages?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With my signature below, I certify that I have answered the above questions honestly and completely and have not held back information the Admissions Committee and/or Administration should know about me.

Signature of student completing this profile

Name

Date



Student Honor Code

(6th – 12th grade students)

The honor code at Castle Hills First Baptist School is established to reinforce the character and spiritual maturing process of each student. This commitment begins with a relationship with Jesus Christ, our Savior and Lord. We believe that the evidence of this relationship will be evident in a student's desire to grow spiritually, intellectually and relationally. As a student chooses to live out the following Student Honor Code commitments, he/she will succeed in both school and life.

1. I understand the need for a **personal relationship with Jesus Christ in my life** and that it is by His death on the cross and His grace that I can receive the gift of eternal life. *John 1:12*
2. I recognize that by the grace of God I am able to pursue opportunities to **grow spiritually** and to live a life surrendered to Jesus Christ as my Lord. *Rom. 12:1-2*
3. I pledge to apply myself wholeheartedly to my **academic studies** and to meet all testing and other requirements that are part of the guidance and college prep requirements. *Col. 3:23*
4. I pledge that, with God's help, I will care for my body in a manner that is pleasing to God. I will keep in mind that it is the temple of the Holy Spirit and that I will not compromise it by the use of any type of **illegal drug or tobacco**, the use of **alcohol** or involvement of any type of **immorality, sexual or otherwise** including the use or distribution of pornography. I will refrain from involvement in **any type of illegal activity or behavior at school or away from school.** *II Cor. 6:16*
5. I pledge that I will apply God's principles of love, care and concern for my fellow students and my teachers. I will not **hurt the feelings of others intentionally, bully, or physically harm or intimidate my fellow students.** *I Cor. 13:4-8*
6. **I will respectfully submit myself to the authority, counsel and discipline of the staff, teachers, and administrators** at Castle Hills First Baptist School. *Eph. 4:22-24*
7. I agree to **support all CHFBS policy and procedures** as set forth in the Parent-Student Handbook including the Student Honor Code, discipline, and dress code. The Parent-Student Handbook is available in hard copy in the School Office, and an electronic copy is available on the school website. *Titus 3:1-2*

I have read the above statements and will support them fully while enrolled at Castle Hills First Baptist School. I understand that my enrollment at CHFBS is based on keeping the Student Honor Code.

Student _____ Date _____
(sign & print name)

I/we as the parent(s)/guardian(s) will support the Student Honor Code and assist our child in his/her commitment to the above statements.

Parent/Guardian _____ Date _____
(sign & print name)

Parent/Guardian _____ Date _____
(sign & print name)



Technology Acceptable Use Policy
(one per student)

Student's Signature

I have read the CHFBS Acceptable Use Policy for the Network/Internet. I agree to follow the rules contained in this policy. I understand that if I violate these rules, my privileges can be suspended or terminated and I may face other disciplinary measures. I agree to use the Network/Internet according to the code of ethics contained in the Acceptable Use Policy.

Student Name _____ Grade _____ Student Signature _____ Date _____
(print) (2nd Grade and above must sign)

Parent's Signature

As a parent/legal guardian of the student signing above, I have read the Technology Acceptable Use Policy and grant permission for my son or daughter to access the Network/Internet. I understand that the school's computing resources are designed for educational purposes. I also understand that there is unacceptable and controversial material on the Internet that might be accessed despite all the precautions. I understand that my son or daughter will be held liable for violations of this policy.

Parent's Name _____ Signature _____ Date _____
(print)

Castle Hills First Baptist School is pleased to offer students access to a computer network and the Internet. It is the result of a tremendous amount of time, money and commitment invested by the administration, faculty, and CHFBS parents. The use of computer technology and Internet access is a part of our school curriculum. To gain access to the Network/Internet, all students must obtain parental permission as verified by the signatures on the form. For the purpose of this document, the term Network also includes computer hardware, software and Internet.

Internet Access

Students can explore via the Internet many libraries, databases, museums, and other sources. Parents should understand that some material accessible through the Internet might contain items that are illegal, defamatory, inaccurate, or potentially offensive. Although the goals of the school are to use the Internet for constructive educational purposes and the school maintains a filtering system to restrict information accessed through the Internet, students may find ways to access objectionable materials. However, we believe that the benefits of Internet use for information resources outweigh the disadvantages. Ultimately, parents and guardians of minors are responsible for establishing and conveying the standards that their children should follow when using media and information sources. Therefore, we support each family's right to decide whether or not to apply for access.

Student Responsibilities

Students are expected to comply with the school standards of behavior and the rules set forth below while using the school computer network. Students should understand that network use may be subject to administrative monitoring/review at any time. The user is personally responsible for his/her actions in accessing and utilizing the school's technology resources. The use of school technology is a privilege, not a right, and may be revoked if abused.

over . . .

Rules of Appropriate Use

Any actions that might harm the technology equipment or software, impair its effective use, or show disregard for the procedures set forth below will not be tolerated. Unacceptable uses of the network will result in the suspension or revoking of these privileges as well as possible school and/or legal discipline. These are the guidelines to avoid the loss of privileges:

1. **Do not share your password with another person.** This includes allowing another student to use a computer logged in under your assigned username and password.
2. **Do not use technology equipment to harm other people or their work.**
3. **Do not vandalize or damage any technology equipment.** Monetary responsibility lies with the student/parent if repair or replacement of software/hardware is necessary if the damage was caused by careless use or vandalism.
4. **Do not trespass in another person's folder, work on files or vandalize the data of another user.** This includes using a computer that is logged in under another user regardless of the circumstances.
5. **Students may not under any circumstances use a computer logged in under a teacher or staff person.** This action will result in immediate loss of computer privileges and other disciplinary action.
6. **Students may not use classroom/office computers for any homework assignments.** The computer labs are available for computer-related homework assignments subject to the approval of the teachers.
7. **Do not use the Network for illegal activity,** including violating copyright laws, downloading/spreading of viruses or gaining unauthorized access to resources or entities.
8. **Do not view, send, or display offensive messages or pictures.**
9. **Do not download/install programs** including shareware or freeware without permission from the administration. This includes downloading any games from the Internet.
10. **Do not use the Network for financial transactions,** including financial gain or commercial purposes.
11. **Do not use the Network to release personal or school information** such as names, addresses or phone numbers without written permission from the administration.
12. **Students are restricted from accessing email accounts on the campus computers unless it is a school supplied email account.** This action will result in loss of computer privileges and other disciplinary actions.
13. **Do not use removable media on campus computers** from home computers or ask teachers to accept assignments on jump drives.
14. **Do not violate the spirit of CHFBS's mission statement.**
15. **Notify your instructor immediately, if by accident, you encounter materials that violate the standards of appropriate use.**
16. **Notify your instructor if a security problem is suspected.**
17. **Students will be held accountable for their actions** and will lose technology privileges if the rules of appropriate use are violated.

Warranties

The Internet user and his/her parents must understand that he/she uses the Internet at his/her own risk. Considering the provisions mentioned above, CHFBS cannot assume responsibility for

1. The reliability of the content of a source received by the user.
2. Costs that the student incurs if he/she requests a product or service for a fee.
3. Any consequences of disruption in service that may result in lack of resources. Though every effort will be made to insure a reliable connection, there may be times when the Internet service is down or scheduled for use by teachers, classes, or other students.

I understand that if I/we should decline to submit this form or agree with any portion of this Technology Use form, my child may not be allowed access to the school computers and other technology.



Parent Commitment
(one form per family)

Amos 3:3 states: "How can two walk together unless they be agreed." With this in mind, the Administration requests your commitment to the following statements. Please read carefully and sign or initial where provided.

† Our/my family acknowledges agreement with the CHFBS Statement of Faith. Additionally, our/my family pledges to attend worship at a Bible-believing church on a weekly basis. The church we currently attend is listed on the Parent / Guardian Profile page of the Admissions Application. _____ Initial

† By faith, we/I pledge to cooperate and be actively involved with the teachers and school personnel in all aspects of our children's academic and behavioral performance. _____ Initial

† We/I agree to pay all of our financial obligations to CHFBS on or before the due date as indicated on the Financial Agreement form. Additionally, we/I will prayerfully consider supporting the school over and above tuition and fees, including financial gifts and in-kind contributions as God gives us the ability and means. _____ Initial

† As parents, we/I agree to fulfill the following requirements in the Parent Service Policy including
- attend Parent Orientation (Aug.), the annual Parent Meeting (Jan.), and (3) other school meetings (PTF Meeting, Booster Club, Vision Banquet, Parent Prayer Meeting) Note: Vision Banquet = 2 mtgs.
- make one (1) classroom observation per child annually
- volunteer five (5) hours annually _____ Initial

† As members of the CHFBS family, we/I agree to support the Castle Hills First Baptist School Policies and Procedures including, but not limited to, the following areas: communication, academic standards, discipline (including corporal), healthcare, dress code, personal conduct at school events (including athletic) and all other policies and procedures as set forth in the Parent-Student Handbook. The Parent-Student Handbook is available in hard copy in the Superintendent's Office, and/or an electronic copy is available on the website. _____ Initial

† If we/I become dissatisfied with CHFBS staff, policies or decisions in any respect, we/I will seek to resolve matters with the person or persons involved according to the Matthew 18 Principle rather than spread criticism and encourage dissention / disaccord. _____ Initial

† We/I understand and consent to the publication of photographs and audio video in school publications and media coverage (yearbook, newsletter, website development, admissions materials, media coverage at sports or other performance events, etc.). _____ Initial

Father (sign & print) _____ Date _____

Mother (sign & print) _____ Date _____

Please list the name(s) and grade(s) of your children re-enrolling for the CHFBS 2011-12 school year.

Table with 2 columns: Name, 2012-13 Grade. Multiple rows for listing children.

Table with 2 columns: Name, 2012-13 Grade. Multiple rows for listing children.



FINANCIAL AGREEMENT POLICIES

Please Read, Sign and Return with Completed Application Packet

I have read and agree to comply with the financial policies set forth by CHFBS.

Parent/Guardian's Signature

Date

PAYMENT INFORMATION

Matriculation fees are due and payable before a student will be officially enrolled in school. **Tuition payment is due June 1 each year.** As a convenience, payments may be made in two installments, three installments, or monthly.

Returned checks by the bank will be assessed a \$25 handling fee. Returned checks will be automatically re-deposited once. If the check still does not clear, the payer will be requested to pick up the check and make the payment, including handling fees, in cash or with a cashier's check. Failure of the responsible parties to pay late fees, returned check fees, and other fees associated with penalties due to lack of funds will result in the student's grades being withheld at the end of the next grading period, unless prior arrangements have been made with the Superintendent or his designate.

Delinquent accounts are neither in the best interest of the school or the parents or guardians of the student(s). Once an account is past due, the Superintendent or his designate will make contact with the responsible parties to discuss the delinquent account and counsel, where necessary. Once the account has become delinquent more than thirty days, the Superintendent or his designate will arrange a personal meeting with the responsible parties. If an acceptable payment plan is not agreed upon, the student will be withdrawn from school.

The delinquent accounts will continue to be the obligation of the responsible parties to the school. The Superintendent or his designate will make every reasonable effort to maintain contact with the responsible parties in an effort to ultimately collect the amount due the school. School Board authorization shall be necessary before any legal proceedings or other collection efforts, beyond those previously addressed, are made.

No accounts owing to the school will be forgiven or "written-off" without direct action by the School Board. The Superintendent or his designate will report to the School Board all delinquent accounts over ninety days.

EARLY WITHDRAWALS

Castle Hills First Baptist School makes decisions regarding budget spending based upon anticipated revenue from tuition. Thus, student withdrawal before the end of the school year causes financial hardship on the school. **Therefore, a two-month tuition penalty fee per student will be assessed when families withdraw before the end of the school year.** Requests for exemption from this policy must be submitted in writing and should include an explanation as to the extenuating circumstances behind the student's withdrawal. Written requests must be submitted to the Superintendent no later than 30 days before the withdrawal will be effective.

LATE PAYMENTS

Castle Hills First Baptist School is committed to be a good steward and to promptly pay its financial obligations. Receipt of tuition payments in a prompt and timely manner is crucial to accomplishment of this goal. Therefore, we have established and implemented guidelines concerning late fees for delinquent payments. The guidelines for tuition payments are as follows:

1. Payments due according to payment schedule.
2. Late fee of \$25.00 assessed the day after the due date.
3. Letter or phone call if no payment received within 10 – 15 days.
4. Letter of warning issued for possible withdrawal of student by the school when the tuition is not paid within 20 days of due date.
5. Letter of withdrawal issued with anticipated withdrawal date if tuition is 35 days delinquent.
6. Withdrawal effective immediately if no payment is received within 60 days of due date.



CONSENT OF PARENTS TO RELEASE STUDENT RECORDS

By signing below, the parents/guardians are giving consent to release this student's records to Castle Hills First Baptist School. Please fax the official records to the attention of the Admissions Coordinator to (210) 377-8473. If you have any questions, please call (210) 377-8485.

Parent's Signature _____ Date _____

School District _____

Name of School _____

Phone _____ Fax _____

Please consider this a request for _____, whose birth date is _____ and who is entering grade _____ for the school year _____ - _____.

We are requesting the following information:

- Complete School Transcript – all grades
 - Middle school and high school must reflect each individual semester and year-end averages.
 - High school transcript must reflect all credits considered as high school even if earned prior to high school years.
- Cumulative records for the past 2-3 years to include report cards, progress reports, discipline reports
- Achievement Testing
- Psychological or other learning disability test results (identify special education courses)
- Health and Immunization records
- Copy of Birth Certificate
- Record of attendance if not on report card

School Official

Date



We only accept recommendations delivered by the recommending person. Please refer to instructions provided. Thank you!

Confidential
Student Recommendation from Teacher

Must be from student's recent academic teacher.

Applicant's parent: Please complete the information requested in this box, place first-class postage on the other side, request the appropriate person complete and return to CHFBS.

Student / Applicant Name _____ Current Grade _____
First Last

We are considering making a change in the above named student's education and are applying for admission to Castle Hills First Baptist School. Please complete this form and return it directly to CHFBS. I / we willingly waive all access to the information contained within.

Parent's Signature of Consent and Release _____ Date _____

*****This section to be completed by teacher.*****

Teacher Instructions: Please provide us with your insight and knowledge regarding the above named student so we may determine the applicant's potential success. Please complete this form with honest, accurate and complete responses. **When finished, please fold, seal and mail, fax (210-377-8473) or e-mail (admissions@chfbs.org) directly to Castle Hills First Baptist School.** The information you provide will be treated as strictly confidential. Thank you for your time and assistance!

Teacher Evaluation Please rank the student in the following areas:	Excellent (top 10%)	Good (above average)	Average	Below Average	No Basis for Judgment
Academic achievement in relation to ability					
Respect for authority					
Conduct					
Motivation					
Attitude toward teachers					
Study habits					
Peer relationships					
Self-discipline					
Response to discipline					
Leadership ability					
Regular attendance					
Cooperation of parents					

What is the most important thing this student's teacher next year should know about him/her?

Would you consider this applicant prepared for a college preparatory learning environment? Yes No

Do you know of any area where this applicant would require or benefit from individualized instruction? Yes No
 If yes, please explain _____

This student has had _____ office referrals for discipline issues.

How long have you known this student? _____ Name of School _____

Teacher Name (print) _____ Signature _____

Should we contact you for further input? Yes No Optional Daytime Phone number _____



We only accept recommendations delivered by the recommending person. Please refer to instructions provided. Thank you!

Confidential Family Recommendation Pastor / Other Church Leader

Applicant's parent: Please complete the information requested in this box, place first-class postage on the other side, request the appropriate person complete and return to CHFBS.

Student / Applicant Name _____ Current Grade _____
First Last

Family Name _____

We are considering making a change in the above named student's education and are applying for admission to Castle Hills First Baptist School. Please complete this form and return it directly to CHFBS. I / we willingly waive all access to the information contained within.

Parent's Signature of Consent and Release _____ Date _____

This section to be completed by Spiritual Leader.

Leader Instructions: This student is applying for admission to our school. As a Christ-centered educational alternative, our desire is to admit families who can faithfully partner with us in the spiritual development of our students. Based on your observations of this student and family, please provide us with your insight and knowledge with honest, accurate and complete responses. **When finished, please fold, seal and mail, fax (210-377-8473) or e-mail (admissions@chfbs.org) directly to Castle Hills First Baptist School.** The information you provide will be treated as strictly confidential. Thank you for your time and assistance!

Indicate student's level of participation: Weekly Frequently Infrequent Inactive

Indicate family's level of participation: Weekly Frequently Infrequent Inactive

To your knowledge has the applicant accepted Jesus Christ as his/her personal Savior? Yes No Uncertain

Does the family's daily life give evidence of a genuine conversion and subsequent growth toward spiritual maturity?
 Yes No No basis for judgment

Check one answer for each of the **bold** categories listed that indicates the appropriate reflection of this family.

INTEGRITY	LEADERSHIP & INFLUENCE	EMOTIONAL STABILITY
<input type="checkbox"/> Consistently trustworthy	<input type="checkbox"/> Consistently exerts good influence	<input type="checkbox"/> Consistently well-balanced
<input type="checkbox"/> Usually honest	<input type="checkbox"/> Cooperative	<input type="checkbox"/> Usually well-balanced
<input type="checkbox"/> Frequently dishonest	<input type="checkbox"/> Detrimental influence	<input type="checkbox"/> Subject to moods of depression or elation
<input type="checkbox"/> No opportunity to observe	<input type="checkbox"/> No opportunity to observe	<input type="checkbox"/> No opportunity to observe

Name (print) _____ Date _____

Signature _____ Title _____

Church _____

Address, City, State, Zip _____

Comments (optional): _____

Should we contact you for further input? Yes No Optional Daytime Phone number _____

Thank you for your time and assistance! – CHFBS Administration



TUITION AND FEES FOR 2012-2013 Investing In Your Child's Future

FEES

New Student Application Fee	\$100 per new student due with application, non-refundable
New Student Testing Fee	\$50 per student, non-refundable
Registration Fee	\$150 per student, paid annually
Book and Supply Fee	\$225 per student, paid annually, due at enrollment and no later than June 15 (Includes \$150 Curriculum Fee, \$50 Yearbook Fee, \$25 Field Trip/Transportation Fee)

ATHLETIC FEE - ALL FEES ARE DUE BEFORE UNIFORMS ARE ISSUED.

- \$150 per student per fall and winter team sport.
- \$65 per student per individual sport
- \$185 football fee per student; baseball and softball fees \$90 per student

SECONDARY RETREAT

The secondary students will attend a retreat at the beginning of the school year.
This is mandatory for all secondary students. The cost for each student is \$100 and is due on August 20.

TUITION DISCOUNTS

- Full Tuition is paid on the oldest child.
- A \$100 reduction is given for the second child.
- A \$200 reduction is given for the third and each additional child.

- A \$250 discount is given if tuition is paid in full by June 1.
- A \$200 discount is given if tuition is paid in two installments, June 1 and December 1.
- A \$150 discount is given if tuition is paid in three installments, June 1, November 1, February 1.

ANNUAL SCHOOL TUITION – payments begin June 1

Kindergarten

\$5,697 paid in 12 equal installments (\$474.75/month)

Elementary Grades 1-4

\$6,127 paid in 12 equal installments (\$510.58/month)

Intermediate School and Middle School Grades 5-8

\$6,557 paid in 12 equal installments (\$546.41/month)

High School Grades 9-12

\$6,997 paid in 12 equal installments (\$583.08/month)

Students Overcoming Academic Restrictions Program (SOAR)

- \$1,500 per student per year – full time, all core subjects, 4-5 days a week
- \$1,200 per student per year – 3 days a week
- \$900 per student per year – 2 days a week
- \$750 per student per year – 1 day a week or periodic support as needed

BEFORE AND AFTER SCHOOL CARE

Acceptance into Castle Hills First Baptist School does not guarantee placement in the Before-and-After-School Care program provided by our daycare; therefore, we encourage you to contact the Daycare office as soon as possible. For more information about the Preschool and Before-and-After-School Care, contact the Daycare office at 210-377-8487. Please see the Before-and-After-School Care Enrollment Information Sheet.



Athletic Program

6th – 12th grade students

Athletic Purpose Statement

Castle Hills First Baptist School Athletic Program exists to complement the mission and vision of CHFBS by seeking to use the arena of physical training and competition to teach each athlete the disciplines needed to build excellence in character, education and leadership.

1Timothy 4:8.

All athletes will subscribe to the Core Values of the CHFBS Athletic Department:

- Respect
- Sportsmanship
- Servant Leadership
- Responsibility
- Integrity

Athletic Opportunities

Fall

Football

Volleyball

Cross Country

Winter

Basketball

Swim/Dive

Spring

Track

Golf

Baseball

Cheerleading (multi-season, not associated with TAPPS or ISAL)

Strength and Conditioning year round

Athletic Association

Middle School participates in Independent Schools Athletic League (ISAL). CHFBS's Athletic Policy states: "At the Middle School level, our desire is to provide quality instruction to fully develop the athlete's talents. This includes teaching fundamental skills and developing character traits such as desire, dedication, determination, discipline, and teamwork. To accomplish these goals, there will be no "cuts" in Middle School athletics, absent express authorization by the CHFBS Board." In games, coaches will play the athletes they feel best give the team the opportunity to compete while normally rotating each player on the team into each game to give some level of game time experience to all players. Exceptions may occur in playoff games or in other high pressure games where a student with less developed skills or ability may be put in an embarrassing position against a high pressure opponent. Game time is not guaranteed to students who do not demonstrate superior practice attendance, team spirit, work ethic, respect or who have discipline or attitude issues on the team or during the school day.

High School participates in Texas Association of Private and Parochial Schools (TAPPS) 1A Division. CHFBS's Athletic Policy states: "We desire to continue developing these traits and characteristics (see middle school statement above) in High School as the level of instruction also increases commensurate with age and experience. At the High School level, we strive to field high quality, competitive teams in all sports. High school athletics will consist of 9th, 10th, 11th, and 12th graders. Within the discretion of the applicable Athletic Director and coach, "cuts" are allowed on High School varsity and junior varsity teams." Game time is not guaranteed to students who do not demonstrate superior practice attendance, team spirit, work ethic, respect or who have discipline or attitude issues on the team or during the school day. In games, head coaches will play the athletes they feel best give the team the opportunity to compete as well as represent the school in the best way possible.

Note: Each year the athletic opportunities offered are determined by the interest of students and the availability of parent sponsors and/or coaches.



Academic High School Profile 2011-2012

SCHOOL DESCRIPTION

Type	Private, Christian, Southern Baptist, college-preparatory
Accreditation	Association of Christian Schools International (A.C.S.I.), recognized by Texas Education Agency
Location	North Central San Antonio
Present Enrollment	435 Pre-school -12 th Grade (77 students 9-12)
Teaching Faculty	24 full-time and 10 part-time
Pupil-Teacher Ratio	Varies by individual grade beginning with 16:1 in Kindergarten
Calendar	2 eighteen-week semester grading periods (4 nine-week quarters); 5 days/ week

CURRICULUM

Castle Hills First Baptist High School offers two graduation plans to meet the individual needs of high school students. These plans include the College-Prep Recommended High School Plan which is equal in rigor and curriculum to the State of Texas Recommended High School Plan, and the Minimum High School Plan.

HONORS COURSES are available. Students with five honors courses graduate with "Honors." A student must earn a grade of 90 or above to earn Honors credit.

ADVANCED WITH HONORS is a graduation stamp available to students who meet the following criteria: receive honors in seven courses, take one dual credit course with a "B" average or above, receive three credits in the same foreign language, receive a minimum of 1650 on the SAT or a 24 on the ACT and must be a member of the National Honor Society in good standing.

DUAL CREDIT college level courses are offered in various subjects.

FOREIGN LANGUAGE – Students are required to take two years of Spanish; a third and fourth year are offered.

ELECTIVE PROGRAMS offered include Art, Yearbook, Choir, College Prep, and Computer Technology.

GRADE POINT AVERAGE CALCULATION

Grade Point Average (GPA) is calculated utilizing semester grades. Honors and Dual Credit college level courses are "weighted" to compensate for the difference in degree of difficulty. Five points per semester are added in the Cumulative Average for Honors courses and ten points are added for Dual Credit courses. They are not applied to the actual numerical grade. The following is our grading system: A = 90-100, B = 80-89, C = 70-79, F= below 70.

CLASS RANK

Castle Hills First Baptist School ranks only the Valedictorian and Salutatorian for the purpose of college admissions and/or scholarship services. Other students are not ranked because these students would be ranked higher if they were in a less competitive and/or larger school.

Graduation Requirements		
In order to graduate from Castle Hills First Baptist High School, students must meet the State of Texas Recommended High School Plan requirements, successfully complete 27 credits and have earned a grade of 70 or above in each class for the year. Transcripts will be stamped COLLEGE PREP for students who meet the graduation requirements.		
Credit	Department	Subjects
4	Bible	Bible 9, Bible 10, Bible 11, Bible 12-required each year in attendance at CHFBS
4	English	English 9, English 10, English 11, English 12
½	Speech	Speech Communication
½	College Prep	College Preparation including SAT, ACT, Scholarships and College Application Prep
3 ½	Social Studies	Geography, World History, American History, Government ½
½	Economics	Economics
4	Mathematics	Algebra I, Algebra II, Geometry, Trig / PreCal, Calculus, College Algebra
4	Science	Biology, Chemistry, Physics, Anatomy & Physiology
2	Foreign Language	Spanish I, II, III, IV
1	Physical Education	General PE (PE requirements can be met through sports participation.)
1	Fine Arts	Art, Band, Choir, Theater Arts
½	Technology	Computer Technology
1	Electives	Yearbook, Art, Band, Choir, Theatre Arts
26 ½	Total Credits Required	

COLLEGES AND UNIVERSITIES OUR GRADUATES HAVE ATTENDED INCLUDE:

Abilene Christian University
Baylor University
Covenant College
Hardin-Simmons University
Harvard Law School
His Hill Bible College
Howard Payne University
Kings College
Liberty University
Mary Hardin Baylor
North Texas State University
Oklahoma Baptist University
Palm Beach Atlantic University

Pensacola Christian College
San Antonio College
Southwestern University
Texas A & M University
Texas Christian University
Texas State University
Texas Tech University
Trinity University
United States Air Force Academy
United States Naval Academy
University of Texas at Austin
University of Texas at San Antonio

STUDENT CLUBS AND ACTIVITIES

Organizations include National Honor Society, Student Council, Key Club, Spanish Club, class officers, secondary school retreat, Christmas Banquet, Junior/Senior Banquet, Homecoming Spirit Days, Sports Banquet, Senior Trip

COMMUNITY SERVICE

Serving in our community is an integral part of every extracurricular organization, athletic team, fine arts group, and class organization at Castle Hills First Baptist School. Students and faculty alike have reached into our communities through ministries including serving at Manna Food Ministry, visiting and caroling at nursing homes, serving with KIDS Can SA to benefit the SA Food Bank, and adopting a local elementary school and a low income housing project. Many Castle Hills First Baptist School students spend weekends and/or vacations on Mission trips or building Habitat for Humanity Homes.

STANDARDIZED TESTING AND COUNSELING SERVICES

All of our students, K-11, take the Stanford Achievement Test each spring.

Our eighth and ninth graders are given the EXPLORE test, and our tenth graders are given the PLAN Test each fall in preparing for the ACT exam and in assisting them with career choices and interests. Our tenth and eleventh graders take the PSAT each fall and have guidance services available to them to help with their college and career planning. Our students score well above the national average on the SAT exam, and CHFBS has had several Commended and National Merit Finalists over the years.

THE EDGE PLEDGE

At Castle Hills our pledge is to give every graduate the edge for success in the university environment. Our four year college prep high school is academically rigorous and focused on both spiritual and leadership success in life.

MISSION STATEMENT

Our mission is to lead students, in partnership with families, to know Christ and to make Christ known.

VISION STATEMENT

Our vision at CHFBS is to graduate mature students who live for the glory of God, thinking biblically and critically, demonstrating Christian character and servant leadership through a personal relationship with Jesus Christ.

Castle Hills First Baptist School
2220 N.W. Military Hwy.
San Antonio, Texas 78213
210-377-8485 ~ WWW.CHFBS.ORG
admissions@chfbs.org

K-12 Information

Academics

A variety of publishers is utilized for our students including Abeka, Bob Jones and others. The administration and faculty strive to provide the best academic curriculum to the students at CHFBS. All students have Bible as a class each day. Castle Hills First Baptist School is accredited by the Association of Christian Schools International (ACSI).

After-School Care

An extended day program is offered to students enrolled at CHFBS in grades Kindergarten through 6th grade. An additional fee applies for this service. Students may arrive at 7:00 a.m. and stay from the dismissal time until 6:00 p.m. Please refer to the After-School-Care Enrollment Form for additional information.

Chapel

All students attend chapel once a week. Elementary, Intermediate School, Middle School and High School each have a separate chapel service.

Class size

Student to teacher ratio –

	Policy Maximum	2011-12 Average		Policy Maximum	2011-12 Average
Kindergarten	16:1	15:1		IS/Middle School	26:1 21:1
Elementary	21:1	15:1		High School	27:1 16:1

Communication

The administration, faculty and staff of CHFBS strive to maintain frequent communication with you regarding the activities across the campus as well as regarding your student. This communication comes to you in a variety of ways including a weekly e-newsletter, parent e-mails, and RenWeb school management software which you are able to access through an Internet connection. The school management program enables you to view your student's grades, family demographics, lesson plans and assignments, etc. This program is secure and allows you to see only your student's information; no one else can view it.

Computer

Elementary classes attend computer class once a week. Secondary students will have both required and elective technology course offerings.

Extra-curricular Activities / Academic Competition

Many opportunities are available for students seeking activities of interest. Spelling Bee, Speech Meet, Science Fair, Math Competition, Young Authors & Illustrators, and Lego Robotics teams are a few of those available. These events are held with advancement opportunities to district, regional, state and national levels.

Fees

Books are included in tuition and fees. You may incur other expenses such as school supplies, special projects such as class reports, science fair exhibits, sports, etc. (lunch fees – see pg. 2 "Lunch")

Fine Arts

Elementary students attend music class twice a week and art class once a week. Band is available to 5th-12th grades. Middle and High school students may choose electives such as art, choir, band or drama. High school students may also choose yearbook as an elective.

Continued...

Lunch

We are pleased to offer a hot lunch program to our students and employees. Students are also able to bring a sack lunch. Students may set up an account through the school office. Middle and High School students may bring money to purchase snack items from the snack shack. Parents are encouraged to have lunch with their child(ren) as often as they are able.

Missions Outreach / Community Service

All secondary students must participate in three community service / outreach / mission projects annually. This fulfills the minimum expectation as we produce tomorrow's servant-leaders today.

Parent Volunteers and Parent Service Hours

Parents are encouraged to volunteer in any area of interest across the CHFBS campus. All parents are asked to volunteer at least five (5) hours annually and attend at least 3 meetings.

School Day

Arrival

The school day begins at 8:05 a.m. for Elementary students. The Intermediate, Middle School and High School day begins at 7:55 a.m. Early arrival: Students in (K-12) may arrive as early as 7:35 a.m. if necessary, but must wait in the cafeteria for Elementary students, the School Gym for Intermediate and Middle School students, and the Victory foyer for High School students until dismissed to their classrooms.

Dismissal

The school day ends at 3:10 p.m. for Elementary students. The Intermediate, Middle School and High School students are dismissed from class at 3:20 p.m. Kindergarten through 4th grade students are dismissed from the Faith Parking Lot. Intermediate, Middle and High School students are dismissed from the Victory Building.

Sports

Athletics opportunities are offered for students from 5th–12th grades. (Limited sports are available for 5th grade)

"At the Intermediate and Middle School level, our desire is to provide quality instruction to fully develop the athlete's talents. This includes teaching fundamental skills and developing character traits such as desire, dedication, determination, discipline, and teamwork. To help accomplish these goals, there will be no "cuts" in Intermediate and Middle School athletics, absent express authorization by the CHFBS Board."

"At the High School level, we strive to field high quality, competitive teams in all sports. High school athletics will consist of 9th, 10th, 11th, and 12th graders. Within the discretion of the applicable Athletic Director, cuts are allowed on High School varsity and junior varsity teams." (from CHFBS Athletic Philosophy)

6th – 12th grade opportunities include football, volleyball, cheerleading, golf, track, high school baseball, high school softball, cross-country and basketball.

Note: Each year the athletic opportunities offered are determined by the interest of students and parent sponsors and/or coaches.

Volunteer Opportunities

Middle & High School

Every class, athletic team, fine arts group and extra curricular organization has community service, outreach and missions as part of its plans and priorities.

Parent(Guardian): Parent – Teacher Fellowship (PTF), Athletic Booster Club, Class fundraising organizer...

Other Adult / Parent options: Volunteer opportunities also include assisting with lunchroom, snack shack, pizza sales, classroom support for teachers, bus / shuttle driver, donor relations, development office assistance (during major events such as Annual Fund Banquet, Veteran's and Grandparent's Day, Fiesta Fair, Silent Auction, etc.), Campus Clean-Up Days, facility projects (painting, cleaning, repairs, etc.), robotics coach, athletic coaching, Science Fair judging, mission trip sponsor, field trip sponsor, and many other opportunities.



Kindergarten Questionnaire

Student Name _____ Birthdate ___/___/___ Current Age _____

Mother's Name _____ Father's Name _____

Name of previous preschool _____ How long? _____

Reason for leaving _____

1. Please list any hospitalizations your child has experienced since birth and the reasons for each.

2. List the chores or responsibilities your child has at home.

3. Would you describe your child as being strong-willed or compliant?
 Strong-willed Compliant

4. How do you instruct/discipline your child? (check all applicable)
 Redirection
 Warnings (# of warnings before action is taken____)
 Think and pray time outs (Length of time outs____)
 Corporal punishment (Frequently Seldom)

5. Has your child bitten anyone in the last year? Yes No

6. Is your child an only child? Yes No

7. Is your child part of a blended family? Yes No

8. At what age did your child learn to crawl? _____ walk? _____ begin to talk? _____

9. Is your child fully potty trained? Yes No

Before & After School Care

K-6th grade students

Castle Hills First Baptist Church Preschool and Daycare offers an extended day program to students enrolled at CHFBS in grades Kindergarten through 6th grade. An additional fee applies for this service. Students may arrive before school at 7:00 a.m. and stay from the dismissal time until 6:00 p.m. Please contact the Extended School Care Office to request an enrollment form.

After School Care Fees

Registration	\$30.00
Before School Care Only (7:00-7:35 a.m.)	\$65.00/mo.
After School Care Only (3:00-6:00 p.m.)	\$152.00/mo.
Before and After School Care	\$170.00/mo.
Drop-In (Hourly or any portion of an Hour)	\$5.00/hr.

**On school holidays there will be an additional charge. A reservation and pre-payment must be made on these days in advance. These fees are non-refundable and not transferable.*

Payment

- All tuition is payable in advance.
- Tuition payments are due on the 1st of the month.
- Payments received after the 5th will be charged a 10% late fee.
- No portion of tuition is refundable in case of absence or holidays.
- Registration fees are due at the time the Before-and-After-School Care Enrollment Form is submitted and are non-refundable.

***Drop-in payments: Please note that drop-in payments are due every Monday for the prior week charges. For payments received after each Monday, there will be a \$5.00 late fee charge each week until payment is received.*

Preschool and Daycare

Castle Hills First Baptist Church offers a Preschool and Daycare for children ages 18 months old through 4 years of age. You will find our teachers to be the very best in San Antonio. Children in the 3 year old and 4 year old Preschool Program will receive curriculum instruction from 8:30 a.m. to 11:00 a.m. Enrichment programs are also offered at an additional cost. These may include Gigglybytes and Kinderdance.

For more information about enrolling your children in our Daycare, Preschool or Before-and-After-School Care Program, please contact our office.

Daycare Office	210-377-8479
Preschool Office	210-377-8487
Before-and-After-School Care Office	210-377-8431

Sincerely,

Mrs. Mickie Hines
Director of Preschool and Daycare

Summer Daycare 2012 **K-6th grade students**

Castle Hills First Baptist Church Preschool and Daycare offers a Summer Daycare Program to students in grades Kindergarten through 6th grade. Please contact the Daycare office to request an enrollment form.

Summer 2012 Daycare Fees

Registration	\$ 50.00
Monthly Fee	\$ 550.00
Weekly Fee	\$ 140.00
Drop-In Rate Per Day	\$ 40.00

**Please note there will be additional charges for each off-campus field trip.*

Payment

- All tuition is payable in advance.
- Tuition payments are due on the 1st of the month.
- Payments received after the 5th will be charged a 10% late fee.
- No portion of tuition is refundable in case of absence or holidays.
- Registration fees are due at the time the Summer Daycare Enrollment Form is submitted and are non-refundable.

***Drop-in payments: Please note that drop-in payments are due every Monday for the prior week charges. For payments received after each Monday, there will be a \$5.00 late fee charge each week until payment is received.*

Summer Daycare Camps included in tuition

ALL students participating in our Summer Daycare Program will be able to participate in the following camps at no extra cost:

- Art
- Gardening
- Sewing
- Science
- VBS

For more information about enrolling your children in our Summer Daycare Program, please contact our office at 210-377-8479.

Sincerely,

Mrs. Mickie Hines
Director of Preschool and Daycare